

WYOMING HEALTH COUNCIL
FAMILY PLANNING STATEMENT OF UNDERSTANDING

Project staff and sub-recipient staff of Title X Grant, administered by the Wyoming Health Council, have been informed of and understand the following guidelines for the delivery of family planning services, as stated in the “Program Requirements for Title X Funded Family Planning Projects, including new rules effective July 15, 2019”:
(please initial each bullet and sign at the bottom of the document)

- _____ All family planning services are to be provided solely on a voluntary basis. Clients cannot be coerced to accept services or to use or not use any particular method of family planning.
- _____ A client’s acceptance of family planning services must not be a prerequisite to eligibility for, or receipt of, any other services, assistance from, or participation in any other program that is offered at our facility.
- _____ Prohibits the use of Title X funds to perform, promote, refer for, or support abortion as a method of family planning.
- _____ Personnel working within the family planning project may be subject to prosecution if they coerce or try to coerce any person to undergo an abortion or sterilization procedure.
- _____ Project staff are allowed to participate in the establishment of ongoing grantee policies and guidelines and may participate on the various state facilitated committees.
- _____ Voluntary donations by clients are permissible, however; clients must not be pressured to make donations and donations must not be a prerequisite to receiving services or supplies.
- _____ Project staff should be sensitive to, and able to deal effectively with cultural and other characteristics of the diverse client population. Staff will participate in cultural competence training and in-services.
- _____ Project staff orientation/in-service training must include training on Federal/State requirements for reporting or notification of child abuse, child molestation, sexual abuse, rape, or incest, as well as on human trafficking
 - Wyoming law requires that employees of family planning clinics are considered to be mandatory reporters of child abuse, child molestation, sexual abuse, rape, or incest. No provider of services under Title X of the Public Health Service Act shall be exempt from any State law requiring notification or the reporting of child abuse, child molestation, sexual abuse, rape, or incest.
- _____ Project staff will encourage family participation in the decision of minors to seek family planning services and provide counseling to minors on how to resist attempts to coerce minors into engaging in sexual activities. Staff will participate in training and in-services regarding minors.
- _____ Priority for project services are for persons from low-income families.
- _____ Services must be provided in a manner which protects the dignity of the individual.
- _____ Services must be provided without regard to religion, race, color, national origin, disability, age, sex, number of pregnancies, sexual orientation, gender identity, or marital status.

- _____ Projects must provide for social services related to family planning including counseling, referral to and from other social and medical services agencies, and any ancillary services which may be necessary to facilitate clinic attendance.
- _____ Projects must provide for coordination and use of referral arrangements with other providers of healthcare services, local health and welfare departments, hospitals, voluntary agencies, and health services projects supported by other federal programs.
- _____ Projects must provide pregnancy diagnosis and counseling to all clients in need of these services.
 - A prenatal care referral must be given to all clients with a positive pregnancy test regardless of the client's desire for the pregnancy.
 - Nondirective pregnancy options counseling and information may be offered to pregnant clients. Nondirective pregnancy counseling may include information on abortion, prenatal care, delivery, infant care, foster care, and adoption. A nurse practitioner, certified nurse midwife, physician assistant, or physician must provide this type of counseling.
 - Nondirective pregnancy options counseling must not include referring clients for abortion services. This includes all written and verbal abortion referrals.
 - A nurse practitioner, certified nurse midwife, physician assistant, or physician, as defined by the May 2019 regulation, may refer for abortion for documented emergency care reasons (84 F.R. at 7745)
- _____ Every project must have safeguards to ensure client confidentiality. Information obtained by the project staff about individuals receiving services may not be disclosed without the individual's documented consent, except as required by law or as may be necessary to provide services to the individual, with appropriate safeguards for confidentiality. Information may otherwise be disclosed only in summary, statistical, or other form that does not identify the individual. This clinic has policies related to preserving client confidentiality and privacy. Project staff are to read these policies (to include HIPAA) and comply with the requirements.
- _____ Projects may not discriminate on the basis of disability and, when viewed in their entirety, facilities must be readily accessible to people with disabilities.
- _____ Project staff are not required to perform any services that violate their religious and moral beliefs.
- _____ Employees will be informed of their role in a disaster or emergency, as well as how to respond. All employees must know where the emergency exits are located in their facility and help ensure that these exits are recognizable to the public and kept free from any barriers.
- _____ I understand the WHC Whistle-blower and Non-Retaliation policy. I also verify that I have been provided with an opportunity to ask questions about the policy.

I understand that I am responsible for maintaining current knowledge of the Title X Requirements. In signing this form, I acknowledge that I have read this document and have had the opportunity to have any questions I may have answered fully.

Employee Printed Name _____

Employee Signature _____ Date _____